

Employee Checklist for Benefits Fairs 2005

1) Human Resources Table

- ☐ Pick up and review 2006 information packet
- ☐ If interested, pick up information on the Health Reimbursement Program
- ☐ If you are enrolled in the Health Reimbursement Program, you will need to enroll for 2006

2) Medical/Vision

The City of Riverside will continue to offer three Blue Cross options and two Kaiser options. Please visit both health providers for plan information for 2006. If you do not wish to make any changes for 2006, you will **not** need to complete new enrollment/change form.

- ☐ Blue Cross Packet Received
- ☐ Kaiser Packet Received
- ☐ Turn enrollment changes into Human Resources, no later that 11/30/2005
- ☐ Vision is a part of your medical. Only dependents covered on City medical are covered on Vision Service Plan, VSP. See VSP booth for benefit information.

3) Dental

The City of Riverside currently offers two dental plans through Delta Dental, a dental DHMO and a DPO option. Stop by the Delta table for updates on the two plans.

- ☐ Delta DPO packet received
- ☐ Deltacare DHMO packet received
- ☐ Turn enrollment changes into Human Resources, no later that 11/30/2005

4) Deferred Compensation

There are changes to amounts you can contribute into your 457 Deferred Compensation account. Do you want to change your contribution amount? Change investments? Contribute the maximum allowed? See your Deferred Compensation Representative today.

- ☐ Changes to deferred compensation can be done anytime throughout the year

5) 125 Flexible Spending Account

Can you benefit from pretax medical expenses or day care expenses? Stop by the TRIAD table and find out.

- ☐ Packet received and reviewed.
- ☐ Turn enrollment form into Human Resources, no later that 11/30/2005

5) Life Insurance/AD&D/Long Term Disability

Stop by and see Standard Life to obtain information on your life insurance and long-term disability.

6) Testing

- ☐ Flu Shot
- ☐ Glucose Testing
- ☐ Cholesterol Testing
- ☐ Body Testing

8) Employee Assistance Program (EAP)

Stressed out after visiting all of the benefit providers? Flu shot got you down? Stop by EAP and grab some candy!

Remember to pick up raffle tickets and return them to the Human Resources booth before you leave the Benefits Fair! Please put your name and extension on each ticket!